



**State of New Jersey
Board of Public Utilities
Trenton, New Jersey**

Paid Internship Opportunity

Posting # 24-2019

Division: Office of Federal and Regional Policy

Number of Positions: One (1)

Salary: \$15.00 per hour

Work Hours: 6 hours per week min. – 15 hours per week max.

General Unit Description: The Office of Federal and Regional Policy (OFRP), established in June 2018, manages all proceedings before the Federal Energy Regulatory Commission (FERC) and PJM Interconnection, LLC (PJM) including all federal filings submitted on behalf of the BPU. The OFRP's responsibilities include monitoring active and on-going proceedings at the FERC (i.e. Open Public Meetings and Technical Conferences), monitoring the PJM stakeholder process and coordinating with other State Commissions through the Organization of PJM States, Inc. (OPSI), as well as other related parties (i.e. organizations, coalitions, and groups). OFRP Staff recommend policy positions on federal and regional matters to the BPU and coordinate with other divisions to ensure consistency in agency policy.

Project Description: Interns will work with the Director and Staff of the Office of Federal and Regional Policy on the research, analysis, and drafting of policy positions. The intern will develop spreadsheets, power point presentations, talking points, outlines, and notes regarding on-going federal and regional matters affecting the electric and gas industries. The intern will contribute to the drafting of federal filings or other comments on behalf of Staff.

Internship Learning Objectives/Marketable Skills: The intern will gain valuable research, writing and analysis skills. The intern will gain insight into the complicated, multi-layered regulatory scheme that affects the electric and gas industries. The intern will also learn valuable team work and communication skills as he/she interacts with agency Staff.

Education/Experience: Recent graduates or current students with at least 2 years of college experience, from an accredited college or university, in a related area of study: economics, business, law, political science, or other public policy fields. Strong research, writing, and editing skills are required. Proficiency in Microsoft Office is required. BPU will work with an educational institution's cooperative education office to enable students to obtain college credit.

Estimated Project Duration and Work Schedule: Spring session, 2-3 days a week with flexible hours. BPU requires that interns work a minimum of 10 weeks with no less than 6 hours per week. In addition, the Spring 2020 internship program will run from January 27, 2020 through May 15, 2020. Extension into the Summer 2020 semester will be taken into consideration.

To Apply: Please submit the following to humanresources@bpu.nj.gov by December 6, 2019: resume; brief writing sample; most recent transcript (unofficial copy acceptable); and three references (name and phone number for either professional or educational contacts).

Note: Interns must be New Jersey Residents or attend a New Jersey college or university.